

# COMMAND SCREENING CHECKLIST

1. Purpose: To ensure Marines selected to attend resident Enlisted Professional Military Education(PME)are fully qualified.

2. Information: PME schools are not screening institutions. In order to preclude Marines from being turned away upon arrival, it is necessary that parent commands ensure their Marines satisfy enrollment prerequisites set forth in MCO P1553.4A and this checklist. A failure to satisfy any of the prerequisites on the checklist, disqualifies a Marine from attending the course.

3. Action: One copy of the completed checklist will be placed on the left side of the Marine's SRB prior to TAD assignment. The checklist will be destroyed upon completion of TAD.

NAME: _____		GRADE: _____	
SSN: _____		UNIT: _____	
	Prerequisites	Yes/No	Remarks
1	<b>Appropriate grade.</b>  DOR: _____		_____ _____ _____
2	<b>Marine has career potential and intentions.</b> [re-enlistment an option if less than the minimum obligated service upon completion of school exists, per NAVMC 2771.]  EAS: _____		_____ _____ _____
3	Successful completion of appropriate grade level distance education program. <b>Sgt:7000/8000 Career:7100 Advanced:7200</b> Program: _____  Date Completed: _____		_____ _____ _____ _____ _____
4	<b>Are there any existing family or financial hardships</b> that would preclude this individual from attending the course.		_____ _____ _____
5	<b>Possesses appropriate uniforms</b> for the course. Uniform requirements can be obtained from the SNCO Academy Web Site: <a href="http://www.mcu.usmc.mil/sncoa/default.htm">http://www.mcu.usmc.mil/sncoa/default.htm</a>		_____ _____ _____

Appendix E to  
ENCLOSURE (1)

28 Sep 00

	Prerequisites (cont)	Yes/No	Remarks
6	<p><b>Physically capable of participation</b> in a progressive physical readiness program. Passed the PFT, per MCO 6100.3_ within the last semi-annual period.</p> <p>Date Last PFT: _____</p> <p>Score Last PFT: _____</p> <p>Run Time: _____</p> <p>Flex Arm Hang/Pull ups: _____</p> <p>Crunches: _____</p>		<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
7	<p><b>Meets height/weight standards</b> per MCO 6100.10_.</p> <p>Date of Weigh-in: _____</p> <p>Ht: _____</p> <p>Wt: _____</p> <p>BF% (If required): _____</p> <p>Male 18% and Females 26%</p>		<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
8	<p><b>*Medically qualified (current 5 year physical)</b> to participate in a progressive physical readiness program and capable of handling live ammunition and firearms. In Full Duty Status.</p> <p>Date of Physical: _____</p> <p>Medical Officer Name: _____</p> <p>Medical Officer Billet: _____</p> <p>Medical Officer Signature: _____</p> <p><b>Note: Must be signed by a medical officer, civilian health provider, nurse practitioner, or Independent Duty Corpsman.</b></p>		<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
9	<p><b>Capable of handling live ammunition and fire arms</b> per the Lautenberg Amendment to the Gun control Act of 1968 (ALMAR 290/98) .</p>		<p>_____</p> <p>_____</p> <p>_____</p>
10	<p><b>The Marine been informed to hand carry this checklist, medical record, dental record, and SRB to the academy.</b></p>		

Sergeant Major (print)

Phone#

**Signature**

Date \_\_\_\_\_

Commanding Officer (print)

Phone#

**Signature**

Date

Appendix E to  
ENCLOSURE (1)